



## Loaned Art Exhibit – Loan Proposal

Lender (The person who legally owns the artwork)

*Individual Artist*

---

First Name \_\_\_\_\_ Last Name \_\_\_\_\_ Middle Initial \_\_\_\_\_  
Address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Telephone 1 \_\_\_\_\_ Telephone 2 \_\_\_\_\_ Fax \_\_\_\_\_  
E-mail \_\_\_\_\_

### Artwork Information

---

Artist \_\_\_\_\_  
Title \_\_\_\_\_  
Media \_\_\_\_\_ Dimensions \_\_\_\_\_ Approximate Weight \_\_\_\_\_  
Value \$ \_\_\_\_\_

Site preferences for placement of artwork (The Arts Commission will do its best to accommodate preferences)

---

Site 1 \_\_\_\_\_  
Site 2 \_\_\_\_\_  
Site 3 \_\_\_\_\_

☐ I am willing to consider other locations for the placement of my artwork.

Description (Or attach a written description)

---

Installation Requirements. (Lender is responsible for installation costs)

---

Please describe any special issues related to the artwork. (e.g. moving parts, lighting, water, etc.)

---

- Include 35-millimeter slides showing the artwork from at least two different views.

The City of Santa Fe Arts Commission's Loaned Art Program places privately owned artworks on city-owned park spaces. Galleries, individuals, and artists may offer artworks for loan. All loans are made to the city free of charge. The lender is responsible for all installation, insurance, and maintenance costs. All lenders must sign an agreement with the city. (Copies of the agreement are available upon request.)

Print

Name\_\_\_\_\_

Signature\_\_\_\_\_Date\_\_\_\_\_

*The City of Santa Fe Arts Commission (SFAC), an agency within the municipal government of the City of Santa Fe, provides leadership by and for City government in supporting arts and cultural affairs. The SFAC also recommends programs and policies that develop, sustain and promote artistic excellence in the community. For more information contact the SFAC at 505-955-6707, email [artscommission@santafenm.gov](mailto:artscommission@santafenm.gov), or by fax 505-955-6671*